

Secure Online File Manager (SOFM)

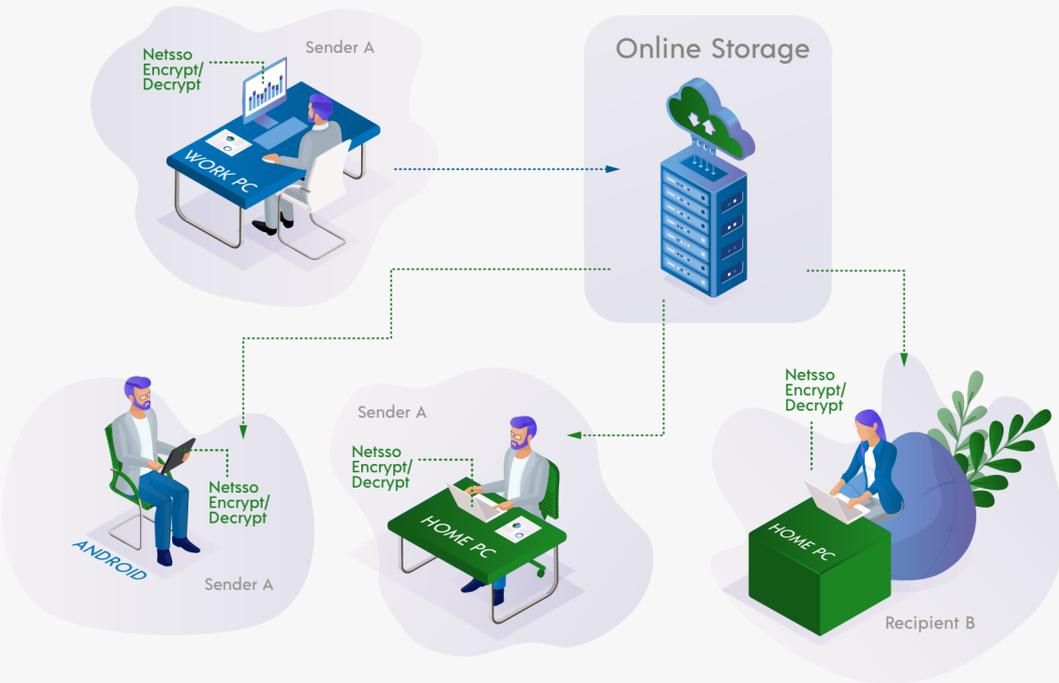
How it Works

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Overview

The Netsso member clicks to instruct his online storage (Dropbox, Google Drive and/or One Drive), to allow his Netsso to upload/download the files. This is a one time, revocable, instruction.

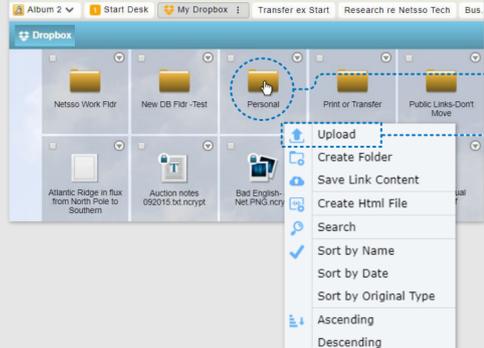
Files can be loaded/ unloaded from/to any computer and shared to any member, encrypted or not.



How to Encrypt and load the file to your Dropbox?

Works the same in OneDrive, GoogleDrive, Netsso Drive

1 Open your Netsso/ OnlineFiles/ MyDropbox



2 Select/open a folder to retrieve the file

3 Click Manage/Upload File and Browse to find your file in the Upload File window

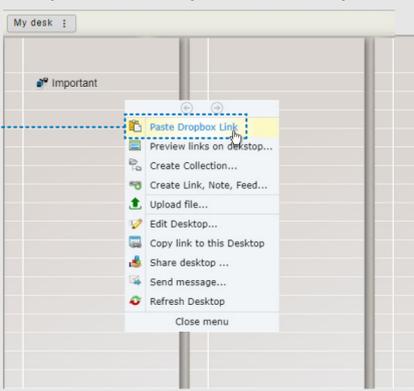
4 Click the "encrypt" checkbox (optional) and "Upload"



5 Optionally, when the file arrives, right-click on it and "Copy link for Netsso"



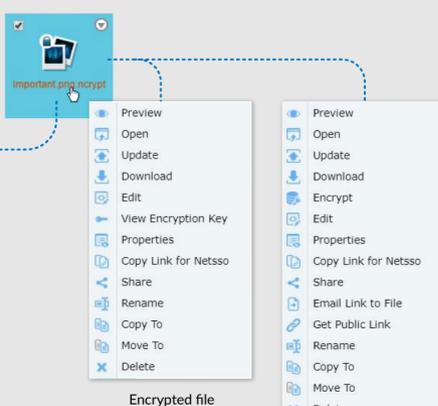
6 Paste your link on any Netsso desktop



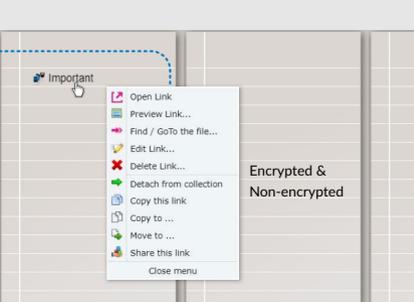
At this point, your file is securely in your online storage. You can manage it from the Dropbox folder or from the link to it in your Netsso, if you have made the link (recommended)

How to Manage/ Distribute the file from Dropbox, via Netsso

7 Go into your Netsso/ MyDropbox page and right-click on the file. Follow any of the choices given in the context menu



8 Or, go to the link to the file in your Netsso desktop and right-click and choose an option



9 Files/links can be retrieved and decrypted from any computer, tablet, iPad or Android phones. Decryption is on your local machine. Netsso encryption is "zero-trust", i.e. for data owners exclusively

(Netsso Admin cannot read encrypted files!)

You can "share" the encrypted file to Netsso members or email other files to non-members.

10 A faster way to encrypt, load and link to a file online:
 - Pick where you want the eventual link to be (on any desktop).
 - From there, right-click/ choose "Upload File" and follow instructions.

Advantages of using Netsso desktop Links to your files online

- 11 The link to the file is managed like any other Netsso bookmark link.
 - Dragged, organised, arranged in groups, encrypted, decorated.
 - A description (of the files relevance to the user, key-words, etc) can be added.
 - Netsso can later search these descriptions (400 characters max).
 - Descriptions conveniently show up as "mouseovers", for fast file selection.
- 12 Place the file link on any desktop, mixed with other web links of similar theme.
 - Links from other storages can be managed the same way. Mix all file links together!
 - In effect, searching/managing all file storages together!
 - Mix in Netsso Notes on these topics too. Fully searchable in Netsso.
 - All links can be encrypted, yet searchable.
 - Make "Collections" of links and share them to other members in seconds.
 - Depending on file type, you can Preview your stored files from their Netsso links, for speedy review.

Netsso.com also includes an integrated Bookmarking System, Password Management and secure Group Collaboration, including chat-based encrypted messaging.

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